



JOB DESCRIPTION

Position: Registered Dental Hygienist	Hours: 20-36 hours/wk
Reports to: Dental Clinic Manager	Rate: Starting \$40/hr

Mission - To better understand and serve with compassion the health and wellness needs of the uninsured, low income, and underserved residents of Walworth County.

Core Values

- **DIGNITY** - We believe all humans have a shared intrinsic worth.
- **TRUST** - We build strong relationships by being professional, competent and accountable.
- **COLLABORATION** - We resourcefully leverage our relationships to maximize opportunities for wellness.
- **FLEXIBILITY** - We are courageously curious to best adapt to the needs of our community.
- **COMPASSION** - We demonstrate empathy in action by sharing the human experience.

Position Profile

While fully embracing the OAFc mission and core values, the Registered Dental Hygienist will serve as an integrated health care worker within the multidisciplinary care practice. They work under the direction of the Dental Clinic Manager and Dentist to ensure the health and safety of OAFc patients. They are trusted to follow dental clinic best-practices and professional ethics and boundaries.

Key Roles

1. Team-based Patient Care: Treating patients with compassion, dignity and respect
2. Equipment maintenance: Keep equipment clean, safe, and in good working order
3. Safety: Follow all safety, health, and environment rules and regulations

Job Accountabilities

- Review the health history of patient
- Hypertension Screening
- Radiographs
- Intra oral photos
- Oral cancer screening
- Intraoral/extraoral exam
- Complete periodontal charting and educate patients on periodontal status
- Perform prophylaxis, based on periodontal charting or determine if any additional dental therapy is needed.
- non surgical periodontal therapy
- Fluoride Varnish Application
- Placement of sealants
- Deliver post-op and post-fluoride instructions
- Silver diamine fluoride (SDF)
- Application of desensitizing agent if recommended by DDS
- Perform hygiene assessment



- Deliver oral hygiene instructions
- Record and document accurate notes
- Clean and prepare operatories for dental procedures
- Maintain appropriate supplies and restock operatories as necessary
- Uses safe radiation exposure practices
- Uses correct infection control technique between patients
- Uses correct personal protective equipment
- Demonstrates appropriate phone etiquette
- Staying current on technical and scientific advances in their field
- Maintain a clean work environment utilizing standard cleaning procedures.
- Responsible for clear communication to and from patients and teammates to contribute to smooth flow of clinic and patient care.
- In conjunction with the clinic staff, ensures that health outcome measures and other statistical data is maintained in an easily accessible and timely manner.
- Treats patients, volunteers, teammates and visitors with compassion, dignity and respect.
- Able to remain flexible and positive in a fast-paced, non-profit Clinic environment.
- Promote high ethical and professional standards in all relationships and activities
- Establish and maintain effective collaborative relationships with agency staff
- Attend training sessions for professional development in coordination with the clinical staff

Education and Experience

- Bilingual in English and Spanish desired
- Graduate of an accredited Dental Hygiene Program.
- CPR and basic life support training
- Use of Eaglesoft charting software

Knowledge, Skills and Abilities

- Good eye-hand coordination
- Attention to detail and good organizational skills
- Good communication and teamwork skills
- Understanding of electronic and computerized equipment
- Able to follow instructions and strictly follow procedures
- Strong interpersonal skills
- Ability to take initiative for new responsibilities and projects
- Exhibits a willingness to learn new skills
- Ability to exercise tact and judgment
- Ability to communicate effectively and relate to individuals from various economic, social, and cultural backgrounds and vulnerable populations
- Exhibits willingness to ask for help when situations or problems present which are beyond their ability, knowledge, or scope of practice

Acceptance: I have read, understand and accept this job description as stated above:

Name _____ Date _____